

## **DISTRICT ELEMENTARY SCHOOLS**

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**TITLE:** EXPLORE ACADEMIC AND CREATIVE HEIGHTS (EACH) COORDINATOR

**REPORTS TO:** Building Principal and Director of Curriculum K-5

**PERFORMANCE RESPONSIBILITIES:**

1. The EACH coordinator(s) provide(s) identified students with a challenging enrichment program. He/she collects data, including grades and teacher recommendations, to identify children and, with the other members of the EACH Committee\*, selects approximately ten percent of the school population.
2. The coordinator meets once a week with students and introduces them to topics and areas of study in which he/she may develop a sincere interest.
3. The culminating experience is an evening presentation for parents, which is facilitated by the coordinator(s).
4. The coordinator(s) meet no more than four times per year as a group with the Director of Curriculum.

\*The EACH Committee is comprised of the coordinators, the Curriculum Director and at least one other administrator.

NOTE: Maximum number of students will be eighteen (18) for one teacher. If more than eighteen students are involved, a second teacher will be hired at the agreed rate and the total number of students will be split equally between the two teachers.

**TERMS OF EMPLOYMENT:** Contact Hours (52 hours plus 30 hours prep time for a total of 82 hours) :  
The program will take place the 2<sup>nd</sup> and 3<sup>rd</sup> marking periods.  
45 instructional hours, once a week from 3:30 to 5:00 p.m.  
2 hours evening presentation  
30 hours of preparation time  
1 ¼ hours per marking period to meet after school with EACH Committee (planning begins during the first marking period)  
Stipend as negotiated by WTEA

**APPROVED:** January 18, 2005