

DISTRICT**WALL TOWNSHIP**

TITLE: IPM Technician**REPORTS TO:** IPM Coordinator**QUALIFICATIONS:**

1. Commercial Applicator's License for School IPM
2. Knowledge of School Facilities & Operation.
3. Grounds & Landscape experience.

PERFORMANCE RESPONSIBILITIES:

1. Assist the IPM Coordinator in implementing the School IPM Policy and Plan.
2. Assist in maintaining information about the IPM Policy and Plan in place at the school.
3. Assist in maintaining information about pesticide applications on school property including records obtained from the pesticide applicator, Material Safety Data Sheets (MSDS) when available for pesticides used, and labels for all pesticide products used.
4. Assist in maintaining records of any pest monitoring and non-pesticide controls implemented.
5. Assist in providing access to the above information for public review.
6. Assist in responding to inquiries and providing information to students, staff, and parents or guardians regarding IPM.
7. Assist in providing training in IPM practices to the school community as described in the individual "Roles, Responsibilities, and Training" sections of the School IPM Plan.
8. Assist in ensuring that all persons conducting pesticide applications have all NJDEP-required training, certification, and licensing. Also ensure that they follow the School IPM Policy and Plan, as well as all NJDEP School IPM regulations and the precautions of the pesticide label.
9. Assist in obtaining training sufficient to implement the Policy and Plan (i.e., NJDEP-approved training).
10. Assist in submission of required information to the NJDEP.
11. Assist in coordinating pre-and post notification of parents and staff of non low-impact pesticide applications according to the school's notification procedure.
12. Assist in preparation and posting signs as required in areas where non low-impact pesticides are to be applied.
13. Assist in obtaining and maintaining all pesticide application records for a minimum of 3 years; in the case of termiticides, maintain records a minimum of 5 years.
14. Assist in preparing and sending out "Annual School IPM Program Notification Letter to Parents & Staff.
15. Assist in the inspection of school premises for the presence of pests or signs of pest activity as directed by IPM Coordinator.
16. Notify the IPM Coordinator when pests or signs of pest activity are found.
17. Make written recommendations to the School IPM Coordinator for corrective actions to be taken by the school to reduce potential pest populations.
18. Recommend to School IPM Coordinator appropriate non-chemical procedures to correct pest problems.
19. When it is determined that a pesticide must be used, select and recommend necessary pesticides. Preference will always be given to low impact pesticides.
20. When approved by the School IPM Coordinator, follow appropriate least-toxic procedures to correct pest problems. Never apply a non low impact pesticide without first consulting in advance with the IPM Coordinator to allow them to proceed with all required notification and posting of the area to be treated.
21. Provide School IPM Coordinator with MSDS (when available) of any pesticide that is applied on school property.
22. Provide application information as specified in the "Non Low-Impact Pesticide Application Log" when they apply these pesticides at the school.
23. If a non low-impact pesticide is to be used, provide a "School Integrated Pest Management Act Compliance Certification" form to the School IPM Coordinator for their signature ensuring all advance notification and posting has been performed as required. Applicators are not liable for damages resulting from the failure of the school to provide the notification or posting as required by the New Jersey School IPM Act.
24. Participate in the annual evaluation of the School IPM Program and Plan. Provide comments regarding any necessary modification of the School IPM Plan.
25. Inspect and maintain building perimeter, courtyards, and planting beds to reduce potential pest populations.
26. Coordinate activities of outside contractors with respect to IPM schedules and applications.

TERMS OF**EMPLOYMENT:** Work year and salary to be determined by the board.**EVALUATION:** Performance of this job will be evaluated annually in accordance with state law, administrative code and the provisions of the board's policy on evaluation of staff.**APPROVED:** July 14, 2009