

Wall Township School District
Office of the Superintendent
Dr. Tracy Handerhan

Chain of Communication / How to Effectively Communicate with School Officials
2022-2023 School Year

Parents are often discouraged when they attempt to communicate with central office administrators and are sent back to the building-based officials in order to resolve a problem their child may be experiencing in school. To prevent that frustration, parents can become informed about the “**Chain of Communication**”, or where to begin the communication sequence regarding their child’s problem. ***Parents should only contact the Case Manager or Director of Special Services if the parent has a child who is classified.***

Many parental questions are easily and completely answered by communicating directly with the educator in charge of the class or program. Each situation should be addressed at whatever level the initial action was taken with appeals moving on to the next level on the chain of communication. The easiest way to communicate would be by email (please see the respective e-mail addresses listed below). A phone call would be the next preferable way to communicate.

INTERMEDIATE

A. On matters involving Intermediate School Curriculum and Instruction first contact:

1. Classroom Teacher			
2. Appropriate School Counselor	Grade 6 Ms. Mollie Curran Grade 7 Mrs. Eliza Willms Grade 8 Mrs. Kirstin Procter	mcurran@wallpublicschools.org ewillms@wallpublicschools.org kprocter@wallpublicschools.org	732-556-2518 732-556-2516 732-556-2517
3. Appropriate Supervisor of Instruction	Mr. Efstratios Monafis (K-12 World Language/ Music/Arts/ESL) Mrs. Laura Kurmin (Math/Science) Dr. Tracy Skinner (ELA/Social Studies) Mrs. Heather Daniel (Technology/Media)	emonafis@wallpublicschools.org lkurmin@wallpublicschools.org tskinner@wallpublicschools.org hdaniel@wallpublicschools.org	 732-556-2091 732-556-2053 732-556-2001
4. Principal	Mr. Eric Laughlin	elaughlin@wallpublicschools.org	732-556-2501
5. Assistant Superintendent of Curriculum & Instruction	Mrs. Jennifer McCann	jmccann@wallpublicschools.org	732-556-2023

B. On matters involving Special Education (intermediate level) first contact:

1. Classroom Teacher			
2. For Programs and IEP	Case Manager or Appropriate School Counselor (see above)		
3. Supervisor of Special Education	Dr. Nancy Samaha	nsamaha@wallpublicschools.org	732-556-2603
4. Principal	Mr. Eric Laughlin	elaughlin@wallpublicschools.org	732-556-2501
5. Director of Special Education	Mrs. Kelly Bond	kbond@wallpublicschools.org	732-556-2121

C. On matters involving Intermediate School Athletics:

1. Coach			
2. Athletic Coordinators	Ms. Laura Claudio	lclaudio@wallpublicschools.org	732-556-2514
3. Athletic Director	Mrs. Marni Henry-Parks	mhenryparks@wallpublicschools.org	732-556-2064
4. Principal	Mr. Eric Laughlin	elaughlin@wallpublicschools.org	732-556-2501

Intermediate School Extra-Curricular/Clubs first contact:

1. Appropriate Advisor	Varies Per Club		
2. Assistant Principal in Charge of Activities	Mr. Tom Ridoux	tridoux@wallpublicschools.org	732-556-2505
3. Principal	Mr. Eric Laughlin	elaughlin@wallpublicschools.org	732-556-2501

D. On matters involving Intermediate School Student Discipline first contact:

1. Classroom Teacher			
2. Guidance Counselor or Case Manager			
3. Appropriate Assistant Principal (see below)			
Grade 6 th Grade 8 th , Team 8-1	Mr. Tom Ridoux	tridoux@wallpublicschools.org	732-556-2505
Grade 7 th Grade 8 th , Team 8-2	Mr. Seth Hewitt	shewitt@wallpublicschools.org	732-556-2503
4. Principal	Mr. Eric Laughlin	elaughlin@wallpublicschools.org	732-556-2501

E. To resolve all matters only after you have followed the levels outlined above:

Superintendent of Schools	Dr. Tracy Handerhan	officeofthesuperintendent@wallpublicschools.org	732-556-2006
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