

**Wall Township School District**  
**Office of the Superintendent**  
**Dr. Tracy Handerhan**

**Chain of Communication / How to Effectively Communicate with School Officials**  
**2022-2023 School Year**

Parents are often discouraged when they attempt to communicate with central office administrators and are sent back to the building-based officials in order to resolve a problem their child may be experiencing in school. To prevent that frustration, parents can become informed about the “**Chain of Communication**”, or where to begin the communication sequence regarding their child’s problem. ***Parents should only contact the Case Manager or Director of Special Services if the parent has a child who is classified.***

Many parental questions are easily and completely answered by communicating directly with the educator in charge of the class or program. Each situation should be addressed at whatever level the initial action was taken with appeals moving on to the next level on the chain of communication. The easiest way to communicate would be by email (please see the respective e-mail addresses listed below). A phone call would be the next preferable way to communicate.

## HIGH SCHOOL

***A. On matters involving High School Curriculum and Instruction first contact:***

1. Classroom Teacher			
2. Guidance Counselor or Case Manager (varies by student)			
3. Appropriate Supervisor of Instruction	Mr. Efstratios Monafis (K-12 World Language/ Music/Arts/ESL)	<a href="mailto:emonafis@wallpublicschools.org">emonafis@wallpublicschools.org</a>	
	Mrs. Laura Kurmin (Math/Science)	<a href="mailto:lkurmin@wallpublicschools.org">lkurmin@wallpublicschools.org</a>	732-556-2091
	Dr. Tracy Skinner (ELA/Social Studies)	<a href="mailto:tskinner@wallpublicschools.org">tskinner@wallpublicschools.org</a>	732-556-2053
	Mr. John Higham (Technology)	<a href="mailto:jhigham@wallpublicschools.org">jhigham@wallpublicschools.org</a>	732-556-2003
	Mrs. Heather Daniel (TV Production/Media)	<a href="mailto:hdaniel@wallpublicschools.org">hdaniel@wallpublicschools.org</a>	732-556-2001
	Mr. Kevin Davis (NNDCC)	<a href="mailto:kdavis@wallpublicschools.org">kdavis@wallpublicschools.org</a>	732-556-2045
	Mrs. Kristen Scott (Business/Consumer Science)	<a href="mailto:kscott@wallpublicschools.org">kscott@wallpublicschools.org</a>	732-556-2043

4. Principal	Acting Dr. Tracy Handerhan	<a href="mailto:officeofactingprincipal@wallpublicschools.org">officeofactingprincipal@wallpublicschools.org</a>	732-556-2041
5. Assistant Superintendent of Curriculum & Instruction	Mrs. Jennifer McCann	<a href="mailto:jmccann@wallpublicschools.org">jmccann@wallpublicschools.org</a>	732-556-2023

***B. On matters involving Special Education (high school level) first contact:***

1. Classroom Teacher			
2. Case Manager or Guidance Counselor			
3. Special Education Supervisor	Dr. Nancy Samaha	<a href="mailto:nsamaha@wallpublicschools.org">nsamaha@wallpublicschools.org</a>	732-556-2603
4. Principal	Acting Dr. Tracy Handerhan	<a href="mailto:officeofactingprincipal@wallpublicschools.org">officeofactingprincipal@wallpublicschools.org</a>	732-556-2041
5. Director of Special Education	Mrs. Kelly Bond	<a href="mailto:kbond@wallpublicschools.org">kbond@wallpublicschools.org</a>	732-556-2121

***C. On matters involving High School Athletics first contact:***

1. Coach			
2. Athletic Director	Mrs. Marni Henry-Parks	<a href="mailto:mhenryparks@wallpublicschools.org">mhenryparks@wallpublicschools.org</a>	732-556-2064
3. Principal	Acting Dr. Tracy Handerhan	<a href="mailto:officeofactingprincipal@wallpublicschools.org">officeofactingprincipal@wallpublicschools.org</a>	732-556-2041

***High School Extra-Curricular/Clubs first contact:***

1. Club Advisor	Varies per club		
2. Assistant Principal	Mrs. Kristen Scott	<a href="mailto:kscott@wallpublicschools.org">kscott@wallpublicschools.org</a>	732-556-2043
3. Principal	Acting Dr. Tracy Handerhan	<a href="mailto:officeofactingprincipal@wallpublicschools.org">officeofactingprincipal@wallpublicschools.org</a>	732-556-2041

***D. On matters involving High School Student Discipline first contact:***

1. Classroom Teacher			
2. Guidance Counselor or Case Manager			
3. Appropriate Assistant Principal (see below)			
Grade 9 & 11	Mr. Kevin Davis	<a href="mailto:kdavis@wallpublicschools.org">kdavis@wallpublicschools.org</a>	732-556-2045
Grade 10 & 12	Mrs. Kristen Scott	<a href="mailto:kscott@wallpublicschools.org">kscott@wallpublicschools.org</a>	732-556-2043
4. Principal	Acting Dr. Tracy Handerhan	<a href="mailto:officeofactingprincipal@wallpublicschools.org">officeofactingprincipal@wallpublicschools.org</a>	732-556-2041

***E. To resolve all matters only after you have followed the levels outlined above:***

Superintendent of Schools	Dr. Tracy Handerhan	<a href="mailto:officeofthesuperintendent@wallpublicschools.org">officeofthesuperintendent@wallpublicschools.org</a>	732-556-2006
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