

**Wall Township School District**  
**Office of the Superintendent**  
**Dr. Tracy Handerhan**

**Chain of Communication / How to Effectively Communicate with School Officials**  
**2024-2025 School Year**

Parents are often discouraged when they attempt to communicate with central office administrators and are sent back to the building-based officials in order to resolve a problem their child may be experiencing in school. To prevent that frustration, parents can become informed about the “**Chain of Communication**”, or where to begin the communication sequence regarding their child’s problem. ***Parents should only contact the Case Manager or Director of Special Services if the parent has a child who is classified.***

Many parental questions are easily and completely answered by communicating directly with the educator in charge of the class or program. Each situation should be addressed at whatever level the initial action was taken with appeals moving on to the next level on the chain of communication. The easiest way to communicate would be by email (please see the respective e-mail addresses listed below). A phone call would be the next preferable way to communicate.

## HIGH SCHOOL

***A. On matters involving High School Curriculum and Instruction first contact:***

|   |   |  |              |
|---|---|--|--------------|
| 1. Classroom Teacher                                      |   |  |              |
| 2. Guidance Counselor or Case Manager (varies by student) |   |  |              |
| 3. Appropriate Supervisor of Instruction                  | Dr. Tracy Skinner<br>(K-12 World Language/<br>Social Studies/ESL)                 | <a href="mailto:tskinner@wallpublicschools.org">tskinner@wallpublicschools.org</a> | 732-556-2053 |
|   | Mrs. Laura Kurmin<br>(Math/Art)   | <a href="mailto:lkurmin@wallpublicschools.org">lkurmin@wallpublicschools.org</a>   | 732-556-2091 |
|   | Dr. Krystyne Kennedy<br>(Science/Technology/<br>Music)                            | <a href="mailto:kkennedy@wallpublicschools.org">kkennedy@wallpublicschools.org</a> | 732-556-2662 |
|   | Mrs. Kelly Weiner<br>(ELA/Library Media)  | <a href="mailto:kweiner@wallpublicschools.org">kweiner@wallpublicschools.org</a>   | 732-556-2074 |
|   | Mr. David Bender,<br>Assistant Principal<br>(Business/Family<br>Consumer Science) | <a href="mailto:dbender@wallpublicschools.org">dbender@wallpublicschools.org</a>   | 732-556-2041 |
|   | Mr. Seth Hewitt,<br>Assistant Principal<br>(Media)                                | <a href="mailto:shewitt@wallpublicschools.org">shewitt@wallpublicschools.org</a>   | 732-556-2043 |
| 4. Principal  | Mr. Kevin Davis<br>(NNDCC)  | <a href="mailto:kdavis@wallpublicschools.org">kdavis@wallpublicschools.org</a>     | 732-556-2045 |

|   |                      |  |              |
|---|----------------------|--|--------------|
| 5. Assistant Superintendent of Curriculum & Instruction | Mrs. Jennifer McCann | <a href="mailto:jmccann@wallpublicschools.org">jmccann@wallpublicschools.org</a> | 732-556-2023 |
|---|----------------------|--|--------------|

**B. On matters involving Special Education (high school level) first contact:**

|  |                  |  |              |
|--|------------------|--|--------------|
| 1. Classroom Teacher                             |                  |  |              |
| 2. Case Manager or Guidance Counselor            |                  |  |              |
| 3. Special Education Supervisor                  | Dr. Nancy Samaha | <a href="mailto:nsamaha@wallpublicschools.org">nsamaha@wallpublicschools.org</a> | 732-556-2603 |
| 4. Principal                                     | Mr. Kevin Davis  | <a href="mailto:kdavis@wallpublicschools.org">kdavis@wallpublicschools.org</a>   | 732-556-2045 |
| 5. Assistant Superintendent of Special Education | Mrs. Kelly Bond  | <a href="mailto:kbond@wallpublicschools.org">kbond@wallpublicschools.org</a>     | 732-556-2121 |

**C. On matters involving High School Athletics first contact:**

|                      |                  |  |              |
|----------------------|------------------|--|--------------|
| 1. Coach             |                  |  |              |
| 2. Athletic Director | Mrs. Marni Henry | <a href="mailto:mhenry@wallpublicschools.org">mhenry@wallpublicschools.org</a> | 732-556-2064 |
| 3. Principal         | Mr. Kevin Davis  | <a href="mailto:kdavis@wallpublicschools.org">kdavis@wallpublicschools.org</a> | 732-556-2045 |

**High School Extra-Curricular/Clubs first contact:**

|                        |                 |  |              |
|------------------------|-----------------|--|--------------|
| 1. Club Advisor        | Varies per club |  |              |
| 2. Assistant Principal | Mr. Seth Hewitt | <a href="mailto:shewitt@wallpublicschools.org">shewitt@wallpublicschools.org</a> | 732-556-2043 |
| 3. Principal           | Mr. Kevin Davis | <a href="mailto:kdavis@wallpublicschools.org">kdavis@wallpublicschools.org</a>   | 732-556-2045 |

**D. On matters involving High School Student Discipline first contact:**

|  |                  |  |              |
|--|------------------|--|--------------|
| 1. Classroom Teacher                           |                  |  |              |
| 2. Guidance Counselor or Case Manager          |                  |  |              |
| 3. Appropriate Assistant Principal (see below) |                  |  |              |
| Grades 9 & 10                                  | Mr. Seth Hewitt  | <a href="mailto:shewitt@wallpublicschools.org">shewitt@wallpublicschools.org</a> | 732-556-2043 |
| Grades 11 & 12                                 | Mr. David Bender | <a href="mailto:dbender@wallpublicschools.org">dbender@wallpublicschools.org</a> | 732-556-2041 |
| 4. Principal                                   | Mr. Kevin Davis  | <a href="mailto:kdavis@wallpublicschools.org">kdavis@wallpublicschools.org</a>   | 732-556-2045 |

**E. To resolve all matters only after you have followed the levels outlined above:**

|                           |                     |  |              |
|---------------------------|---------------------|--|--------------|
| Superintendent of Schools | Dr. Tracy Handerman | <a href="mailto:officeofsuperintendent@wallpublicschools.org">officeofsuperintendent@wallpublicschools.org</a> | 732-556-2006 |
|---------------------------|---------------------|--|--------------|